

Steph Hofielen (contact for From the Ground Up rep); John Fellowes (KEG, Inner Transition, Knollmead, Business Action Group); Lucy Harrison (Knollmead, KUTLETS); Toni Iazard (Kingston Kitchen, Stitch in Time); Brian Mulley (Parkfields); Des Kay (Save the World Club, Kingston Environment Centre); Inaam Riyah; David Randall (Vital Kingston).

The first meeting of the new management team would be on the evening of Tues 12 June at C-Scaipe.

6. AOB

JF drew attention to the *River of Flowers* project (fliers available at the meeting) and recommended participation and registration of existing and new "urban meadows" - <http://www.riverofflowers.org/>.

David Randall invited TTK to find out more about and participate in Jane's Walks (see http://janeswalk.net/cities/landing/category/london_uk/), including the nearest one in Roehampton on Sat 5 May, meeting at Roehampton Gate at 2.30pm.

MM reminded members that Kingston Environment Centre would have to leave their current premises early in 2013 and were looking for a new home. KEC had called a meeting to form a consortium to bring back the old post office in Eden Street to community use on 8th May, 1.00 – 4.00pm in John Lewis community room – all interested members invited. Further details would be circulated and were available from Jean Vidler – jean@kingstoneco.org.uk, 020 8549 2698.

Des Kay would be attending Brixton TT's Open Day on May 5th pm and invited others to join him. They have premises so could be an interesting visit for TTK-ers.

Several events during May's Paint the Town Green (see http://www.kingston.gov.uk/browse/environment/environmental_events/paint_the_town_green/paint_the_town_green_calendar_2011-2.htm for full programme) were highlighted:

- TTK showing of the inspiring film In Transition 2, at C-Scaipe on 22 May, 7.30pm
- KUTLETS Spring Fair in the Market House on Sun 6th May, 1.00 – 4.00pm

The AGM was followed by a brief celebration of TTK's 4th birthday with cake and refreshments. Thank you to everyone who provided refreshments, especially Toni for the splendid birthday cake!

MM, 25/4/12

APPENDIX B: TRANSITION TOWN KINGSTON CONSTITUTION

1. THE NAME OF THE ORGANISATION is Transition Town Kingston (TTK)

2. ITS AIMS AND PURPOSES are

- 2.1 To mobilise and facilitate effective and positive community action in the borough of Kingston, in response to climate change, peak oil and other profound environmental and social challenges.
- 2.2 To create a closer-knit, more self-sufficient and thus resilient community.
- 2.3 To increase local wellbeing.
- 2.4 To help create the transition to a sustainable world that uses less energy and fewer resources.

3. TTK'S GUIDING PRINCIPLES

- 3.1 We are guided by the Permaculture ethics of: Earthcare: enabling all life systems to continue and flourish; Peoplecare: enabling access to the resources people need for a good quality of life; Fairshare: voluntary limits to population and consumption, to share resources for Earthcare and Peoplecare.
- 3.2 We work together because we know that together we are greater than the sum of our parts. We work in a collaborative way to get better results for less effort.
- 3.3 We don't need permission to act. We trust that those who step forward have good intentions and will make good decisions. We give autonomy and support to those who wish to be part of TTK. There is no hierarchy. Leadership for TTK is shared by everyone.
- 3.4 In representing TTK, individuals agree to abide by and uphold the TTK principles and Constitution and to take responsibility for their own decisions, actions and results.
- 3.5 We are open to working with everyone. We welcome diversity and see it as a strength. We avoid categories of "them" and "us".
- 3.6 We respect other initiatives and seek to find ways to collaborate and further the aims of TTK.
- 3.7 Individually and as a group we identify what needs to be done and people volunteer for tasks when they already have the skills or want to develop the skills. We help and support each other's learning.
- 3.8 We don't have a blueprint. We believe in multiple paths, ideas and possibilities. We think questions are as important as answers. It's fine to make mistakes and learn from them.
- 3.9 We work with a natural momentum, driven by our passion and positive approach.

4. THE ACTIVITIES BY WHICH TTK WILL CARRY OUT ITS AIMS AND PURPOSES are

- 4.1 Raising awareness in the borough of Kingston of climate change, peak oil and other profound environmental and social challenges.
- 4.2 Engaging and building networks with people and groups already active on these issues.
- 4.3 Providing a framework for effective local responses to climate change, peak oil and other profound environmental and social challenges, and for the transition to sustainability.
- 4.4 Creating and supporting visible practical projects that will help to curb climate change, reduce our net greenhouse gas emissions and dependence on fossil fuels, and empower local residents to participate in the transition to a sustainable way of life.

5. MEMBERSHIP

- 5.1 Anyone interested in helping TTK to achieve its aims and willing to abide by TTK's guiding principles and Constitution shall be considered a member.
- 5.2 There will be no discrimination in membership or practices on grounds of age, sex or sexuality, race, religion or belief, disability, or political affiliation.
- 5.3 Every member is entitled to one vote at Annual General Meetings.
- 5.4 Members should treat each other with respect and communicate respectfully with all others when representing TTK.
- 5.5 Members should work democratically to change any elements of TTK principles and Constitution they do not accept.
- 5.6 The management team may deny membership or refuse to admit to meetings anyone whose conduct is, in the opinion of the team, inconsistent with the TTK principles and Constitution, or who is bringing TTK into disrepute.

6. THE MANAGEMENT TEAM

- 6.1 The general business of TTK should be administered by a management team, whose main functions will be: maintaining and promoting the TTK aims and purposes, identity, strategy and connections with the wider Transition movement; enabling, planning, supporting and co-ordinating TTK events, activities and projects; communicating with membership and the local community; ensuring that TTK funds are spent solely on TTK activities.
- 6.2 The management team will be responsible for raising funds and receiving donations where appropriate to finance the work of TTK, for administering a TTK bank account, and for ensuring that TTK's general activities are adequately insured.
- 6.3 The management team should include a representative from every active project group, and appoint a Chair (or co-Chairs), a Treasurer, a Secretary/Note-taker, and other officers considered necessary, and these or their deputies should be present at management team meetings. A quorum for these meetings should be 2 thirds of the team. The management team may co-opt members to ensure balance, representation from every project group, and sufficient officers to carry out its duties.
- 6.4 The management team should aim to hold monthly meetings, and team members should aim to attend at least half these meetings. The Chair should ensure that all the management team receive advance notice of meetings and agendas and post-meeting notes or minutes, which should also be made available to any interested party.
- 6.5 The management team is responsible for ensuring the free flow of information, advice and knowledge around the TTK network, local and beyond, and for working co-operatively with similar local groups.
- 6.6 Important decisions should be taken by consensus whenever possible and lesser decisions by consent. In the event of inability to agree, the matter should be decided by a majority of votes of those present.
- 6.7 No member of the management team shall benefit financially from the work of TTK other than as any ordinary member of the organisation might benefit, allowance being made for out-of-pocket expenses.
- 6.8 Members of the management team should take all due care to deal with money and relate to members and participants with integrity, openness and transparency, and to protect and enhance the public reputation of TTK.

7. FINANCE

- 7.1 The funds of TTK may only be used to achieve its aims and purposes.
- 7.2 Members of the management team may not receive payment for their services to TTK.
- 7.3 In the event of TTK having to wind up, after payment of liabilities all remaining funds shall go to a local community group with similar aims and purposes.

management team should be prepared to take on specific management or co-ordination roles and/or represent a TTK project group or affiliated organisation.

9.4 AGM decisions should be made by consensus whenever possible. In the event of inability to agree, the matter should be decided by a majority of votes of those present.

9.5 The Constitution of TTK may be altered when 2 thirds of the members present and voting at a general meeting pass a resolution, which should be submitted 21 days before the AGM, and will be sent out with the invitation to attend the AGM.

9.6 Minutes of the Annual General Meeting should be kept and made available to any interested party.

10. SPECIAL GENERAL MEETINGS

10.1 A Special General Meeting may be called when a significant number of people as judged by the management team believe there should be such a meeting.

10.2 If the management team decides that TTK should be dissolved it should call a Special General Meeting of all the members, giving 21 days notice. If the proposal to dissolve is confirmed by $\frac{2}{3}$ of those present and voting, the management group shall pass any assets held by the organisation to a local like-minded body (see 7.3).

11. AFFILIATIONS

11.1 The management team may affiliate TTK to other local and national organisations that share the aims and purposes of TTK or are relevant to its aims and activities, and are in line with TTK guiding principles and Constitution.

11.2 Project groups may affiliate to other local and national organisations relevant to their aims and activities, subject to the agreement of the management team.

11.3 Other local groups with similar aims and purposes, and which accept TTK guiding principles and Constitution, may affiliate with TTK and join the management team, to our mutual benefit.

ADOPTION OF THE CONSTITUTION

This Constitution was adopted unanimously by the members present at the AGM held on 24 April 2012, and signed by Elise Barron (Acting Chair).